



Date Posted: 5/8/2024  
Deadline: 8/31/2024

SY24-25 PER SESSION VACANCY NOTICE # 1421

2024- 2025

PLEASE POST

**(CONTINGENT UPON FUNDING AVAILABILITY AND PROGRAMMATIC APPROVAL; this position is subject to budget approval and availability and may be withdrawn at any time)**

### POSITION:

Digital Learning Initiative (DLI) Supervisor (Approximately 300 positions)

This is a per session posting to fund NYCPS educators' participation in professional development trainings and workshops.

Requested by NYCPS Digital Learning Initiative (DLI) Team.

*If the capacity building per-session eligible event is a training, train rates will be paid instead of regular per-session/union-relevant rates.*

### LOCATION:

Various NYCPS citywide/remote locations, inclusive of NYCPS platforms such as Microsoft Teams, Google Meet or Zoom, as indicated by the Digital Learning Initiative (DLI) team.

Per session is only eligible for synchronous trainings, PDs, and workshops.

### ELIGIBILITY REQUIREMENTS:

- Applicant must be a NYC Public School licensed and appointed Principal, Assistant Principal, or Education Administrator.
- Applicant must currently work in a New York City public school, district office, or central office.
- Applicants must have a satisfactory rating for the past three years.
- Applicants must have satisfactory time and attendance for the past three years.

### SELECTION CRITERIA:

Preference will be given to applicants with the following:

- Satisfactory experience teaching experience across multiple content areas and environments; virtual/online teaching experience a plus.
- Understanding and ability to apply digital learning/ed teach frameworks, such as SAMR, TPACK, and ISTE Standards, cross-walked with in relation to other frameworks, such as Danielson, Universal Design for Learning, etc.
- Knowledge and skills in classroom implementation of Blended Learning models, master-based learning, and competency-based learning.
- Experience collaborating on education technology, curriculum, and school improvement initiatives.

### DUTIES/RESPONSIBILITIES:

- Participate in professional learning and/or training for Digital Learning Initiatives in relation to Building Digital Learning Capacity, Building Digital Skills, using Blended Learning models to strengthen core instruction, and Expanding Flexible Learning Environments.

### WORK SCHEDULE:

Per session work schedules are from 6:00 AM – 7:00 PM. Eligible hours can only be completed after school and weekends. Exact hours will be determined by the specific program.

Per session is only eligible for synchronous trainings, PDs, and workshops that take place after official school working hours.

Per session cannot be completed after 8PM, on school holidays, or during school hours. Work completed asynchronously will not be eligible.

#### SALARY:

Per Session rates as per the relevant union/organization of the advertised title (Collective Bargaining Agreement). Contingent upon funding availability and programmatic approval.

Timesheets must be submitted within 30 days of completion. All late submission will be ineligible for payment.

#### APPLICATION INSTRUCTIONS:

The list of professional learning opportunities for the SY 24-25 will be shared in early Fall 2024, please continue to check back.

Once the list of new programs has been shared, please follow the directions in the application to register.

<https://forms.gle/eVejB579Q4V339ku5>

PLEASE INCLUDE THE ABOVE CIRCULAR NUMBER ON YOUR APPLICATION

If you have any questions about this activity, please e-mail [digitallearninginitiative@schools.nyc.gov](mailto:digitallearninginitiative@schools.nyc.gov).

NOTE: Service exceeding the number of hours specified in Chancellor's Regulation C-175 governing per session activities requires prior approval. The appropriate Per Session Supervisor must make the request via the Per Session Service System and receive approval before the person can begin working in the activity. Failure to obtain a valid waiver may result in the withholding of payment for hours worked beyond the maximum.

#### AN EQUAL OPPORTUNITY EMPLOYER M/F/D

It is the policy of the Department of Education of the City of New York to provide equal employment opportunities without regard to actual or perceived race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, unemployment status, caregiver status, consumer credit history, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. For more information, please refer to the [DOE Non-Discrimination Policy](#).

#### APPROVED BY:

Executive Director Division of Human Capital